



Guidelines to fill up the Online Application Form for Delhi Pharmaceutical Sciences & Research University for the Academic Session 2022-23

DELHI PHARMACEUTICAL SCIENCES AND RESEARCH UNIVERSITY
(The First University dedicated to Pharmaceutical Sciences in India) Incorporating its constituent college
DELHI INSTITUTE OF PHARMACEUTICAL SCIENCES AND RESEARCH

Email Helpdesk : dpsruonline@gmail.com, admissions@dpsru.edu.in Helpline Call: 011-41169640, 011-29552039, 011-29552060 (Time : 10:00 AM to 05:00 PM)

HOME NOTICES & ANNOUNCEMENTS GUIDELINE & HELP



Student Login/Fresh Registration  Click here

Admin Login  Click here

NOTICES AND ANNOUNCEMENTS

SCHEDULE OF ADMISSION

Applicants are required to keep the following things ready before applying:

1. An E-mail ID for registration and for receiving all future correspondence till the admission process is over (and subsequently, if admitted).
2. One Mobile Number to receive SMS based notifications/communications related to the online application; Admit card etc till the admission process is over (and subsequently, if admitted).
3. Good internet connectivity.
4. A recent **scanned** passport sized colour photograph (for scanning and uploading in "jpeg" format only. File size of the scanned photograph should not be more than 100KB).
5. Your **scanned** signature in **Blue/Black** ink on white background (for scanning and uploading in "jpeg" format only. File size of the scanned signature should not be more than 100KB).



STEPS TO BE FOLLOWED FOR FILLING THE ONLINE APPLICATION:

The entire process of filling the online Application form can be completed as given below.

The steps are:

1. Register yourself for the online application process at
https://dpsru.ucanapply.com/univer/public/secure?app_id=UEIZMDAwMDA3_Nw==.
2. Activate your online Application with the Activation Code received on your Email ID during the registration process.
3. The applicant is required to fill his “Personal information” after registration only. The application form will appear on the screen. The applicant is required to fill up the details in the application form.
4. In the next step, the applicant is required to upload scanned image file of his/her Photograph and Signature one by one.
5. In the next step, the applicant may be required to fill the Educational Information (as per requirement).
6. Once all the details are filled in, the candidate is required to Review the details entered and confirm. No editing will be allowed once the application is confirmed by the student.
7. Your form will be complete only after you pay the application fees after confirmation using any of the available online modes of payment.



STEP BY STEP PROCESS FOR FORM FILLING WITH SCREENSHOTS IS GIVEN BELOW.

Step 1: Please click on “**Click here to Apply**” link given on the home page of the https://dpsru.ucanapply.com/univer/public/secure?app_id=UEIZMDAwMDA3Nw== Application Portal from the JMI website.

Step 2: On clicking the link, you will be directed to a new page having an Applicant Login Box. Below the login fields there is a link "**New Registration**". Please click on this link.

Welcome to DELHI PHARMACEUTICAL SCIENCES & RESEARCH UNIVERSITY

QUICK TIPS

IMPORTANT INSTRUCTIONS TO CANDIDATES BEFORE APPLYING ONLINE

APPLICANT LOGIN

Existing user? [Sign In](#)
Forgot Password? [Click Here](#)

[New Registration](#) (highlighted with a red arrow)

[Activate Your Account](#)

Step 3: When you click the link you will be shown a Registration Form asking for various details. Fields for information which is mandatory is marked with "Red coloured bullets" and select your course and fill up all details. These fields cannot be left blank. Once you fill the details, you can click on the "**Sign up**" button at the bottom for completing the registration process.

Welcome to DELHI PHARMACEUTICAL SCIENCES & RESEARCH UNIVERSITY

REGISTRATION

Name of Applicant: *

Date of Birth: *

Gender: *

Father's Name: *
Please Don't add any salutation like Mr./Dr. etc before the Name..

Mother's Name: *
Please Don't add any salutation like Ms./Mrs./Dr. etc before the Name..

Email ID: *
Please note that all communication related to your Application including link registration for activation etc. will be sent to this email id.

Create Password: *

Confirm Password: *
Your password length should be 8-20. (It must contain at least one letter, one number and one special character).

Country Code: * + 91 Applicant's Mobile No.: *

Captcha: *
Not readable? Change text.

Enter captcha word here:

[Sign up](#) (highlighted with a red arrow)

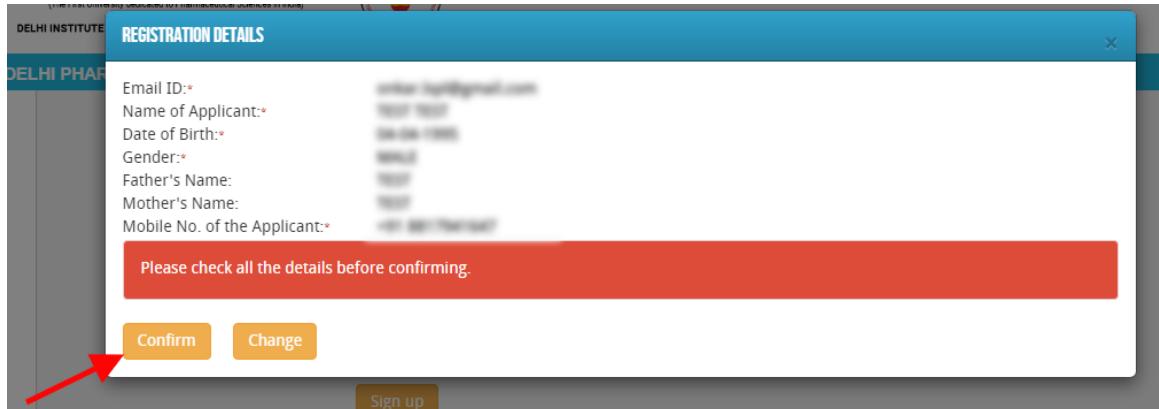
Already Registered? [Back to Login](#)

**Password needs to be entered 2 times. Both should be same. Otherwise, it will show an error.

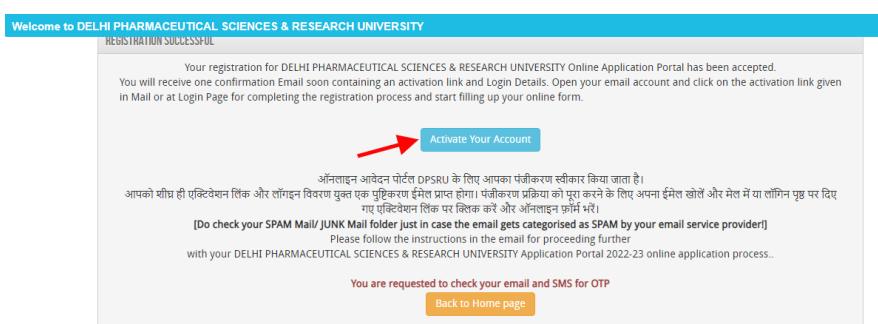


**NOTE: PLEASE NOTE THAT DETAILS SUBMITTED DURING REGISTRATION
CANNOT BE CHANGED LATER. SO, MAKE SURE YOU DO NOT MAKE ERRORS
IN THE INFORMATION YOU FILL IN THIS FORM.**

When you click the "Sign up" button a new pop-up showing registration details will be displayed. Click on the "**Confirm**" button for completing the registration process.



Step 4: Activation and validation of Registration:



On successful submission of your registration details, you would be shown a confirmation message on the screen. You will also **receive an e-mail** containing a validation code/link on the e-mail ID provided by you in the Registration Form. You should click on this activation link to confirm and complete your registration process.



Activate your registration for DIPSARU ONLINE APPLICATION - 2022-23

DP DPSRU dpsruonline@gmail.com Today at 12:35
Me >

Dear [REDACTED]

Thank you for showing interest for admission to courses of DELHI PHARMACEUTICAL SCIENCES & RESEARCH UNIVERSITY for the academic session 2022-2023.

The details as submitted by you during the process of registration are given below:

Name : [REDACTED]

Email : [REDACTED]

Password : [REDACTED]

Your Activation Code : [REDACTED] 

Online Support Services

DELHI PHARMACEUTICAL SCIENCES & RESEARCH UNIVERSITY

DIPSARU Admission Portal 2022-2023.

Note: This confirmation and activation link email might land in your "Spam Folder" or "Junk Folder". So, in case you don't find the registration confirmation e-mail in your "Inbox", please check your "Spam Folder" or "Junk Folder". If you find the e-mail from dpsruonline@gmail.com in your "Spam Folder" or "Junk Folder", please report it as "Not Spam" and/or add the same to your contact list so that you receive subsequent e-mails from dpsruonline@gmail.com in your Inbox. Always check your "Spam Folder" or "Junk Folder" for e-mails from the JMI Online Application Portal.

1. Click on the activation link received in the e-mail. Your account will not be activated until you click on the activation link, so, *don't forget this important step.*

Welcome to DELHI PHARMACEUTICAL SCIENCES & RESEARCH UNIVERSITY

QUICK TIPS

IMPORTANT INSTRUCTIONS TO CANDIDATES BEFORE APPLYING ONLINE

APPLICANT LOGIN

Existing user? [Sign In](#)
Forgot Password? [Click Here](#)

New Registration

Activate Your Account 



Welcome to DELHI PHARMACEUTICAL SCIENCES & RESEARCH UNIVERSITY

ACTIVATION

Username*

Enter Activation Code / OTP*

Submit

Your activation code has been sent on your registered email id and mobile number given at the time of registration. SMS on your mobile may take some time to deliver based on your cellular service provider.

2. After clicking on the activation link, you will be directed to the validation page in which you are required to fill the validation code sent on your registered mobile number or Email ID. Enter the validation code received on your registered mobile number or Email ID to complete the registration process.

Welcome to DELHI PHARMACEUTICAL SCIENCES & RESEARCH UNIVERSITY

HII TEST TEST, Your account has been activated. You can now login with your Email-id and
Password. **Login**

After successful validation, you will be allowed to login and you will be directed to My Application section.



AFTER ACTIVATION AND VALIDATION OF YOUR REGISTRATION HOW TO FILL UP THE APPLICATION FORM?

Step 1: After activation and validation of your Registration, you can login into the Application Portal.

The screenshot shows the application portal interface. The top navigation bar says "Welcome to DELHI PHARMACEUTICAL SCIENCES & RESEARCH UNIVERSITY". Below it, a "QUICK TIPS" section contains a box titled "IMPORTANT INSTRUCTIONS TO CANDIDATES BEFORE APPLYING ONLINE". To the right is the "APPLICANT LOGIN" section, which includes a user icon, a "Sign In" button (highlighted with a red arrow), and a "Forgot Password? Click Here" link. Below these are "New Registration" and "Activate Your Account" buttons. The bottom half of the screenshot shows the "SIGN IN" modal window. It has fields for "Email Address" (with a placeholder "example@example.com") and "Password" (with a placeholder "*****"). There is a "Remember me" checkbox and a "Forgot Password?" link. At the bottom is a green "Submit" button, which is also highlighted with a red arrow.

After successful login, you will be directed to a **Dashboard** page. Now click on the **My Application** tab as shown in the screenshot below.

The screenshot shows the "DASHBOARD" page. It features two circular icons: "My Application" (with a user icon) and "Preview Form" (with an eye icon). A red arrow points to the "My Application" icon. To the right is a "INSTRUCTIONS FOR USE OF DASHBOARD" section with the following points:

- **My Application** : To Select new courses or to fill up the Application Form.
- **Preview Form** : Completed Application Forms can be previewed in this section.
- **Make Payment** : Select the Completed Application Form & make payment using Credit Card, Net banking or ATM-cum-Debit Card (if Payment is active).

Now on **My Application** page please select the “Course” and then click on the proceed button.



Home / Dashboard / My Application Welcome

MY APPLICATION(S)

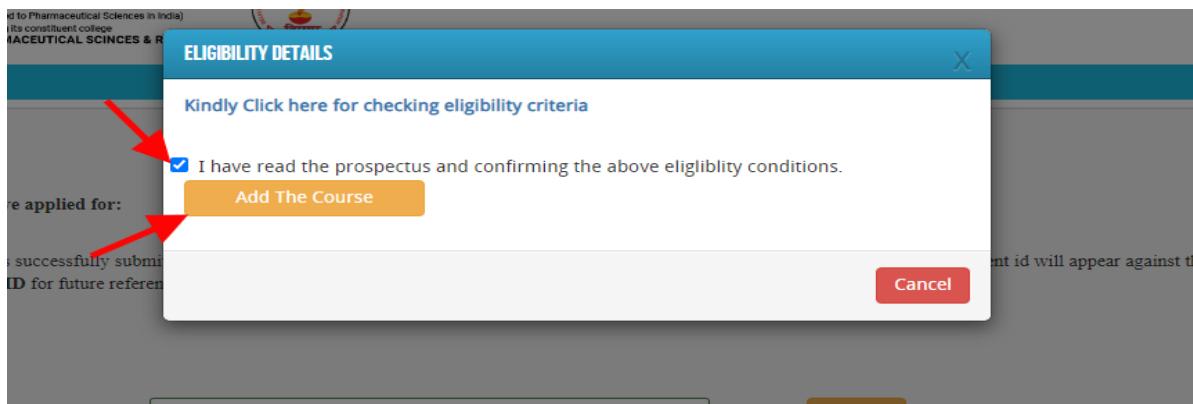
1. Status of Application(s) you have applied for:

Note: Application shall be treated as successfully submitted only when the Application Fee has been paid by the Applicant. After successful payment of fee, Payment id will appear against the Course in the Payment ID Column. Kindly save the Payment ID for future references.

Select Course:
2. For adding new Application(s):

Select Course Name:

After clicking on the proceed button a Confirmation Popup will appear on your screen, Check and confirm the course details filled by you and then click on “**Add the Course button**”. As shown in the screenshot below.



In Application detail page fill up other required details correctly (As shown in the above photo)

Home / Dashboard / Application Status Welcome

APPLICATION INFO

Application Status

Applicant Details Upload Photo And Signature

Educational Details Upload Documents

Preview And Confirm

STATUS OF SUBMITTED APPLICATION(S)

APPLICANT DETAILS FOR LATERAL ENTRY :

Stage	Description	Status
1	Applicant Details	<input checked="" type="checkbox"/> Incomplete
2	Upload Photo And Signature	<input type="checkbox"/> Incomplete
3	Educational Details	<input type="checkbox"/> Incomplete
4	Upload Documents	<input type="checkbox"/> Incomplete
5	Preview And Confirm	<input type="checkbox"/> Incomplete

Note: Mandatory fields have been marked with red Asterix. After filling all the mandatory fields, you will be allowed to 'Save" the form



Home Dashboard Application Detail

APPLICATION INFO

Application Status
Applicant Details (Applicant Details)

Upload Photo And Signature
Educational Details
Upload Documents
Preview And Confirm

APPLICANT DETAILS FOR LATERAL ENTRY :

Candidate Name: _____ Mid Name: _____
Father's Name: _____
Mother's Name: _____
Category:
Are you a Person with Disabilities (PWD)? Certificate of suitability required from Vocational Rehabilitation, Centre for Handicapped, 9-11, Vikas Marg, Karkardooma, Delhi-110092.)
Date of Birth: (DD/MM/YY) (27 years, 11 months, 11 days less than 09/07/2022)
Gender:
Nationality:
Blood Group:
Defence Category: (For Defence Category Keep scan copy of related document ready for upload)
Diploma institution approved by PCI:
Have you passed the class 12th from a school jurisdiction of the Govt. of National Capital Territory of Delhi (GNCTD) ?:
College/Institute Name: _____
Religion:
Have you passed the Diploma in Pharmacy course from DPSRU ?:

PERMANENT ADDRESS

Building/House No: 101
Landmark: Near Tatyasaheb
City/Town/Village: Pimpri
Post Office: Pimpri
State: Maharashtra
District: Pimpri Chinchwad
PIN: 411013
Father/Guardian Mobile No: 9892123456
LandLine Phone: Std code

CORRESPONDENCE ADDRESS SAME AS PERMANENT ADDRESS

Building/House No: 101
Landmark: Near Tatyasaheb
City/Town/Village: Pimpri
Post Office: Pimpri
State: Maharashtra
District: Pimpri Chinchwad
PIN: 411013
Father/Guardian Mobile No: 9892123456
LandLine Phone: Std code

Email: abc123@gmail.com
Mobile: 9892123456

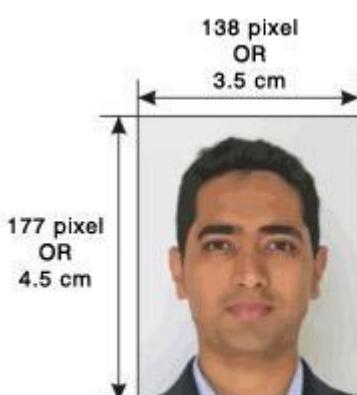
Save & Proceed

After filling all the details click on the 'Save and Continue' Button

Photo & Two Signature (English & Hindi) upload:

To upload the image file of your scanned passport size colour photograph and signature, click on the 'Upload Photograph and Signature' button available on the left panel.

(Your **scanned passport photo should be** within 3.5 x 4.5 cm in size, scanning resolution should be within 100 dpi & file size should be less than 100 KB.)



If you are facing any problem to upload your photo you are requested to resize your photo as per the sample images shown here.

To Resize your scanned photo please follow the following steps:

1. Right click on the scanned photo file → Open with
→ Microsoft Office Picture Manager
2. Now from the top menu bar, Click Picture → Resize



3. Now from the right side bar, Select the radio button Custom width x height, And write width = 138px, height = 177px. Then Click OK to complete.
4. If you are not able to do this properly, then you can try 'Crop' feature for the 'Picture' menu
5. Then save the file.

Choose the image file (jpeg format; photo should be within 4.5 x 3.5 cm in size, scanning resolution should be within 100 dpi & file size not more than 100 kb) of your scanned passport size photograph and signature and click on the 'Upload Photo' and 'Upload two Signature' button given below the Box. After you have successfully uploaded the photograph and signature, you will see the following page:

Home / Dashboard / Upload Photo & Signature

APPLICATION INFO

PHOTO & SIGNATURE FOR LATERAL ENTRY :

Upload Photo And Signature

EDUCATIONAL DETAILS

Upload Photo

UPLOADED PHOTO

Choose File

Note: Please upload a clear Photo and Signature. Signature must be on white background using Black / Blue Pen.
You can proceed forward only after uploading your photograph and signature.

Upload Signature

UPLOADED SIGNATURE

Choose File

Note: Uploaded Image to be less than 100KB and only jpeg, jpg formats are allowed.

Save & Proceed

After filling up application click on the 'Save and Proceed' Button given at the bottom. Ensure you have filled up all the required field of the educational details.

Home / Dashboard / Academic Details

APPLICATION INFO

EDUCATIONAL DETAILS FOR LATERAL ENTRY :

Note: [Click here to reload page](#).

For Marks Type 'CGPA' : Convert your CGPA into Percentage (Based on your Board/University Formula) and put this percentage in "Total %" textbox.

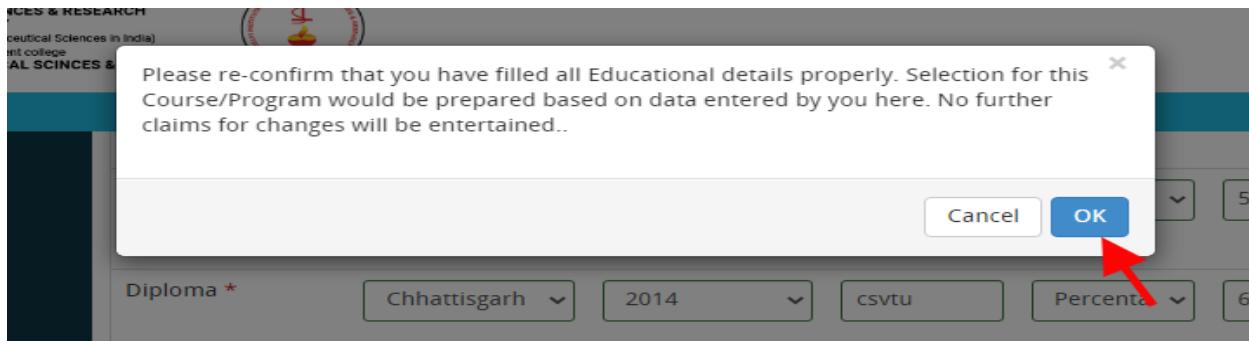
Name of the Examination	Board / University	Year of Passing	School / College Name	Marks Type	Obtained Marks/CGPA	Max Marks/CGPA	Total %
10th / Equivalent *	Chhattisgarh E	2011	ssmm	Percenta	400	500	80
12th / Equivalent *	Chhattisgarh E	2013	ssmm	Percenta	500	600	83.33
Diploma *	Chhattisgarh	2014	csvtu	Percenta	650	800	81.25

Note:

1. Candidates are instructed to read the eligibility criteria carefully from prospectus before applying to any Course, DELHI PHARMACEUTICAL SCIENCES & RESEARCH UNIVERSITY will not be responsible for errors made by candidates in such cases, and application fees paid in such cases will not be refunded.

Save & Proceed

Educational Details: Enter the educational details and marks /GP as per the Qualified mark sheet, "Save & Proceed".



Documents Upload: Upload scanned copies of all supporting certificates which are already scanned, **“Save & Proceed”**.



<p>DELHI PHARMACEUTICAL SCIENCES & RESEARCH UNIVERSITY (The First University dedicated to Pharmaceutical Sciences in India) Incorporating its constituent college DELHI INSTITUTE OF PHARMACEUTICAL SCIENCES & RESEARCH</p>		<p>DELHI INSTITUTE OF PHARMACEUTICAL SCIENCES & RESEARCH विप्सार DIPSAR</p>				
Name of the Candidate :	TEST TEST					
Father's Name :	TEST TEST					
Mother's Name :	TEST TEST					
1. Permanent Address:						
Building/House No:	101 Rajpur New Tollbooth	City/Town/Village:				
Post Office:	RAJPUR	District:				
PIN/ZIP code:	492101	State code:				
Land Phone:	09988888888	Mobile No:				
2. Correspondence Address:						
Building/House No:	101 Rajpur New Tollbooth	City/Town/Village:				
Post Office:	RAJPUR	District:				
PIN/ZIP code:	492101	State:				
Landline No.:	09988888888	Mobile No:				
3. Address for Communication						
Mobile No.	9898989898	E-mail				
4. Personal Information:						
Date of birth:	28 April 1998	Age of the Student (on 2022-07-09)				
Gender:	Male	Category :				
Blood Group	AB+					
Person with disability:	None	Nationality :				
Defence Category:	None	Defence Sub Category:				
Gallantry Awards:						
Region :	Chhattisgarh	Religion:				
Institution approved by PCI:						
5. Educational Qualifications :						
Name of Examination	Name of Board/ University	Year of Passing	School/College	Total Marks	Total Secured	% of marks
10th / Equivalent	Chhattisgarh Board of Secondary Education, Raipur	2011	ssmm	500	400	80
12th / Equivalent	Chhattisgarh Board of Secondary Education, Raipur	2013	ssmm	600	500	83.33
Diploma	Chhattisgarh Swami Vivekanand Technical University, Chhattisgarh	2014	csvtu	800	650	81.25
6. Class XII Subjects and Marks:						
S.N.	Subject	Type		Obtained Marks	Max Marks	
<p>You have successfully filled the application form for admission into Under Graduate Course type on.</p> <p>DECLARATION: I, TEST TEST, hereby declare that all the information given above is true to the best of my knowledge. In case it is detected at any stage of the admission process that I do not fulfill the eligibility criteria and /or do not comply with other requirements as per Prospectus and/or I have furnished any incorrect/false information or have suppressed any material facts, my admission is liable to be rejected at any stage during the course duration.</p> <p>Date: 09-07-2022</p> <p>Printed on : 09-07-2022 01:05 PM</p> <p> (Signature of the candidate)</p> <p><input type="checkbox"/> I CONFIRM THE ABOVE</p> <p>Confirm & Submit Cancel</p> <p>Note: After confirming the application form you will not be able to edit again.</p>						

All details filled by you will appear on the screen, Check all the details properly and click on the **I CONFIRM THE ABOVE** checkbox option & then Click on the 'Confirm & Submit' button.



Preview & Submit: Applicant should check the applications by preview before submit. The applicants are instructed to get a “Print-out” of filled online application and ensure that the particulars are correct in all respects before final submission. If any of the particulars are found incorrect, edit the application, accordingly by using “Edit” option. Then “Save & Proceed”.

Home / Dashboard / Application Form View Welcome TEST TEST

		DELHI PHARMACEUTICAL SCIENCES & RESEARCH UNIVERSITY (The First University dedicated to Pharmaceutical Sciences in India) DELHI INSTITUTE OF PHARMACEUTICAL SCIENCES & RESEARCH																															
Name of the Candidate : <input type="text" value="1234567890"/>		Father's Name : <input type="text" value="1234567890"/>																															
Mother's Name : <input type="text" value="1234567890"/>																																	
1. Permanent Address: Building/House No: <input type="text" value="101 Rajpur New Delhi/202222"/> Post Office: <input type="text" value="Rajpur"/> PIN/ZIP code: <input type="text" value="110021"/> Land Phone: <input type="text" value="011-29552060"/>																																	
2. Correspondence Address: Building/House No: <input type="text" value="101 Rajpur New Delhi/202222"/> Post Office: <input type="text" value="Rajpur"/> PIN/ZIP code: <input type="text" value="110021"/> Landline No: <input type="text" value="011-29552060"/>																																	
3. Address for Communication Mobile No: <input type="text" value="9876543210"/> E-mail: <input type="text" value="abc123@gmail.com"/>																																	
4. Personal Information: Date of birth: <input type="text" value="01-Aug-1990"/> Age of the Student (on 2022-07-09) <input type="text" value="27 years, 9 months, 0 days"/> Gender: <input type="text" value="Male"/> Category: <input type="text" value="General"/> Blood Group: <input type="text" value="O+"/> Nationality: <input type="text" value="Indian"/> Person with disability: <input type="text" value="No"/> Defence Sub Category: <input type="text" value="None"/> Defence Category: <input type="text" value="None"/> Gallantry Awards: <input type="text" value="None"/> Region: <input type="text" value="Delhi/NCR"/> Religion: <input type="text" value="Hindu"/> Institution approved by PCI: <input type="text" value="Yes"/>																																	
5. Educational Qualifications : <table border="1"> <thead> <tr> <th>Name of Examination</th> <th>Name of Board/ University</th> <th>Year of Passing</th> <th>School/College</th> <th>Total Marks</th> <th>Total Secured</th> <th>% of marks</th> </tr> </thead> <tbody> <tr> <td>10th / Equivalent</td> <td>Chhattisgarh Board of Secondary Education, Raipur</td> <td>2011</td> <td>ssmm</td> <td>500</td> <td>400</td> <td>80</td> </tr> <tr> <td>12th / Equivalent</td> <td>Chhattisgarh Board of Secondary Education, Raipur</td> <td>2013</td> <td>ssmm</td> <td>600</td> <td>500</td> <td>83.33</td> </tr> <tr> <td>Diploma</td> <td>Chhattisgarh Swami Vivekanand Technical University, Chhattisgarh</td> <td>2014</td> <td>csvtu</td> <td>800</td> <td>650</td> <td>81.25</td> </tr> </tbody> </table>						Name of Examination	Name of Board/ University	Year of Passing	School/College	Total Marks	Total Secured	% of marks	10th / Equivalent	Chhattisgarh Board of Secondary Education, Raipur	2011	ssmm	500	400	80	12th / Equivalent	Chhattisgarh Board of Secondary Education, Raipur	2013	ssmm	600	500	83.33	Diploma	Chhattisgarh Swami Vivekanand Technical University, Chhattisgarh	2014	csvtu	800	650	81.25
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You can contact us for-

Online Application form related query: 011-41169640, dpsruonline@gmail.com
 Course related query: 011-29552060, 011-29552039, admissions@dpsru.edu.in

Prof. (Dr.) Rajiv K. Tonk
 Chief Admission Officer
 DPSRU, New Delhi-17